

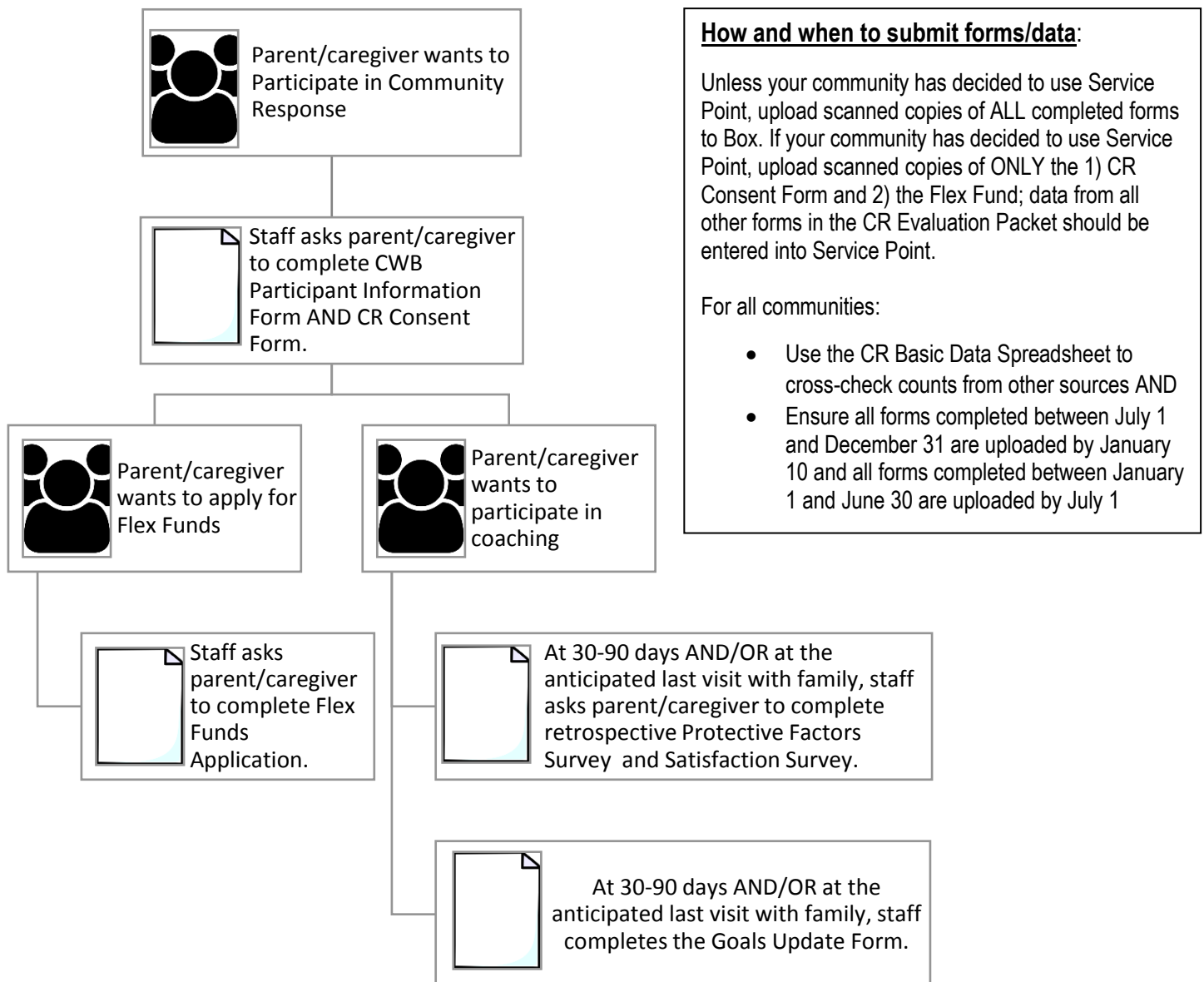
COMMUNITY WELL-BEING

COMMUNITY RESPONSE EVALUATION PACKET

INSTRUCTIONS FOR STAFF WORKING WITH FAMILIES

This evaluation packet contains all forms that will be used to evaluate Community Response during the 2018-2019 evaluation year. The 2018-2019 evaluation year starts July 1, 2018 and ends June 30, 2019. Figure 1, below, describes when and by whom each form should be completed, and how to submit forms/data.

Figure 1: When and by Whom Forms should be Completed



COMMUNITY WELL-BEING (CWB) PARTICIPANT INFORMATION FORM

Today's Date: ____/____/____

INSTRUCTIONS FOR STAFF: For family-focused strategies funded through Nebraska Children and Families Foundation (e.g. PCIT, PIWI, TEAMS, Common Sense Parenting) please ask participants to complete **ONLY** part 1 below. For Community Response, please ask participants to complete **BOTH** part 1 and 2, below.

1. Demographics

Participant ID - First & Last Initial and Birth Month and Day (Example: bj0705)	Number of Children in Household Under 18 (enter "0" if none)	County
What is your gender? ____ Woman ____ Man ____ Another Gender: _____ ____ Prefer not to say		
What is your race/ethnicity? (check all that apply) ____ White ____ Black or African American ____ Hispanic or Latino ____ Asian ____ American Indian or Alaskan Native ____ Native Hawaiian or Other Pacific Islander ____ Other: _____ ____ Prefer not to say		
Optional: Do you/your children qualify for any of the following resources? Medicaid, Title XX, and/or Free and Reduced Lunch ____ Yes ____ No ____ Prefer not to say		
Do you have a disability? ____ Yes ____ No ____ Prefer not to say Do any of your children have a disability? ____ Yes ____ No ____ Prefer not to say → If yes, how many of your children? _____		

2. Contact Info and Current Services and Supports (Community Response Participants ONLY)

Name (First)	Name (Middle)	Name (Last)
Phone Number	Email Address	Birth Date ____/____/____
Current/Mailing Address	City	State ____ Zip ____

I am currently receiving the following services and supports... (check any that apply)

____ Opportunity Passport	____ Flex Fund (in the past 12 mo.)	____ Youth Leadership Council
____ Bridge to Independence Services	____ Other Indep. Living/Life Skills Services	____ Housing Services
____ Employment Services	____ Education Services (e.g. ETV, GED, tutoring)	____ Mentoring Services
____ Family Finding Services	____ Transportation Services (e.g. IntelliRide)	____ Food Services (e.g. local pantries)
____ Medical Services	____ Mental Health Services	____ Substance Use Services
____ Dental Services	____ Credit Repair Services	____ Legal Services
____ Support Services Fund (in the past 12 mo.)	____ Other: _____	
____ Not Applicable/None	____ Prefer Not to Answer	

I am currently receiving the following types of public assistance... (check any that apply)

____ Medicaid	____ Food Stamps (SNAP)	____ Aid to Dependent Children/TANF
____ Childcare Subsidy/Title XX	____ SSI/SSDI	____ WIC
____ Housing Voucher/Section 8	____ Unemployment	____ Other _____
____ Not Applicable/None	____ Prefer Not to Answer	

Are you pregnant or expecting a child? (check ONE)

____ Neither pregnant or expecting a child nor parenting
 ____ Both pregnant or expecting a child and parenting
 ____ Pregnant or expecting a child
 ____ Parenting
 ____ Prefer not to say

Do you have enough people to count on when you need someone to give you good advice?

____ Yes → About how many? ____
 ____ No
 ____ Prefer not to say

What is your most urgent need right now?

Community Well Being: Community Response Consent Form

Authorization for Sharing Information

Parent(s)/Caregiver(s) Served: First & Last Name

The following information is collected as part of Community Response evaluation.

✓ Flex Fund Application (if applicable)

✓ Child & Family Information

- Demographic Information
- Contact Information
- Current Services & Supports

✓ Family Surveys (if applicable)

- FRIENDS Protective Factors Survey
- Community Response Goals Update Form
- Satisfaction Survey

I hereby grant permission for the local Community Well Being coordinator and/or necessary staff and _____ (Community Response Agency or agencies) to share this information with Nebraska Children and their contracted evaluators including Munroe-Meyer Institute, as part of the evaluation of this program that is funded in part by Nebraska Children. You are not required to share this information. If you decide not to have this information shared, it will not affect you or your standing in our program in any way. For evaluation reporting purposes, your information will always be combined and will not be identifiable at the individual family level.

Parent/Guardian Signature	Date	Witness	Date
		Staff position of witness	

If you have questions about the evaluation, please contact Barbara Jackson at Munroe-Meyer Institute at 402-559-5765 or Catherine Brown at Nebraska Children and Families Foundation at 703-819-4585.

COMMUNITY RESPONSE FLEX FUND APPLICATION FORM

Date of Request: ____/____/____

How can we help?

1. What is your need? About how much does it cost? Please include as many details as you can.

2. I think that these funds will help me as a parent and/or caregiver because....

Documents needed

You will be asked to provide documentation for certain needs such as rent support or unpaid bills, so bring them with you if you can. **Examples include: Shut-off notices from utility companies, eviction notices, unpaid medical bills, estimate of health services**

A few questions about you

Name: _____
First Middle Last

Phone Number	Email Address (optional)		Birth Date ____/____/____		
Current/Mailing Address		City	State	County	Zip

Where should we send your payment? _____
Business Name Business Contact Person Name

Business Address City State Zip Business Phone Number

Do **NOT** complete this section. This will be filled out by the Central Navigator in your community.

Date of Payment: ____/____/____

Payment method: ☐ Check (check # _____) ☐ Gift Card ☐ Other:

Housing amount \$	Detailed need (ex: rent)	Employment amount \$	Detailed need (ex: uniform)
Utilities amount \$	Detailed need (ex: electric bill)	Physical/Dental Health amount \$	Detailed need (ex: co-pay)
Daily living \$	Detailed need (ex: food)	Mental Health amount	Detailed need (ex: co-pay)
Education amount \$	Detailed need (ex: textbooks, fees)	Parenting amount \$	Detailed need (ex: childcare)
Transportation amount \$	Detailed need (ex: car repairs)	Other amount \$	Detailed need

COMMUNITY RESPONSE (CR) GOALS UPDATE FORM

Today's Date: ____ / ____ / ____

INSTRUCTIONS FOR STAFF: Please complete this form at your anticipated last visit with the family (i.e. the end of the current period of Community Response participation) AND/OR within 30-90 days of a family's participation in Community Response. At this time, please also ask the parent/caregiver to complete the retrospective Protective Factors Survey. This form and the retrospective Protective Factors Survey should only be completed for families participating in Community Response and that are receiving coaching (i.e. do not complete for families who have only accessed Flex Funds).

Date Family Entered CR (i.e. date on Community Well-Being Participant Information Form): ____ / ____ / ____

Name and Organization of Staff Person Completing this Form: _____

Parent/Caregiver's Name: _____
First Middle Last

County of Parent/Caregiver: _____

Status of Family:

__Goals met to family satisfaction __Unable to contact __Other (please specify) _____

Family Needs and Goals

1. What was the family's immediate need (i.e. response to "What is your most urgent need right now?" on Community Well-Being Participant Information Form)? _____

2. Was it addressed?

☐ Yes ☐ No How? _____

3. Were any other family goals identified during participation in Community Response?

☐ Yes ☐ No

If yes, please check the goal areas that apply below and then check the box that best reflects the goal status

Goal Area	Status		
	Not Complete	Partially Complete	Complete
<input type="checkbox"/> Childcare			
<input type="checkbox"/> Children's Behavior			
<input type="checkbox"/> Children's Education			
<input type="checkbox"/> Community Life			
<input type="checkbox"/> Education & Jobs			
<input type="checkbox"/> Food & Nutrition			
<input type="checkbox"/> Health & Health Care			
<input type="checkbox"/> Housing			
<input type="checkbox"/> Informal Supports			
<input type="checkbox"/> Money			
<input type="checkbox"/> Parenting			
<input type="checkbox"/> Transportation			
<input type="checkbox"/> Other : _____			

Comments, if any, regarding goals:

4. Are you aware of a report made to CPS regarding this family during the current period of Community Response participation?

☐ Unknown ☐ No ☐ Yes → If yes, substantiated? ☐ No ☐ Yes ☐ Unknown

5. How many informal supports was the family connected to while participating in CR? Informal supports are people on whom family members can count when they need someone to give them good advice. _____

Nebraska Children and Families Foundation PROTECTIVE FACTORS SURVEY- RETROSPECTIVE

Participant ID: _____

Today's Date: ____ / ____ / ____

First & Last Initial and Birth Month and Day (Example: bj0705)

Agency: _____

CWB Community: _____

Program Staff Name: _____

Strategy Name: _____

Example: Community Response (Long Term), Together Everyone Achieves More Success (TEAMS)

Part 1. Please **circle** the number that describes how often the statements are true for you or your family – **first think of NOW**, and in the row below reflect back on what was true **BEFORE**. The numbers represent a scale from 1 to 7 where each of the numbers represents a different amount of time, ranging from never to always. The number 4 means that the statement is true about half the time.

		Never	Very Rarely	Rarely	About Half the Time	Frequently	Very Frequently	Always
1. In my family, we talk about problems.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
2. When we argue, my family listens to "both sides of the story."	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
3. In my family, we take time to listen to each other.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
4. My family pulls together when things are stressful.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
5. My family is able to solve our problems.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7

Part II. Please **circle** the number that best describes how much you agree or disagree with the statement.

		Never	Very Rarely	Rarely	About Half the Time	Frequently	Very Frequently	Always
6. I have others who will listen when I need to talk about my problems.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
7. When I am lonely, there are several people I can talk to	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
8. I would have no idea where to turn if my family needed food or housing.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
9. I wouldn't know where to go for help if I had trouble making ends meet.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7

PARENT/CAREGIVER COMPLETES AT OR NEAR END OF CR PARTICIPATION

10. If there is a crisis, I have others I can talk to.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
11. If I needed help finding a job, I wouldn't know where to go for help.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7

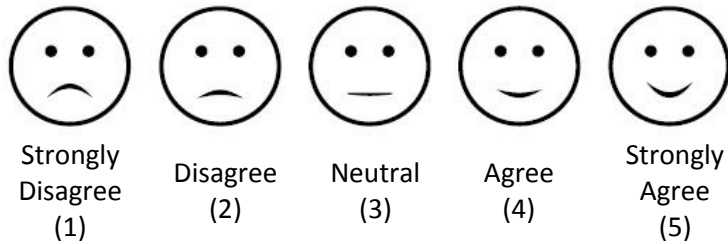
Part III. This part of the survey asks about parenting and your relationship with your child. For this section, please focus on the child you hoped would most benefit from your participation.

		Strongly Disagree	Mostly Disagree	Slightly Disagree	Neutral	Slightly Agree	Mostly Agree	Strongly Agree
12. There are many times when I don't know what to do as a parent.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
13. I know how to help my child learn."	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
14. My child misbehaves just to upset me.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7

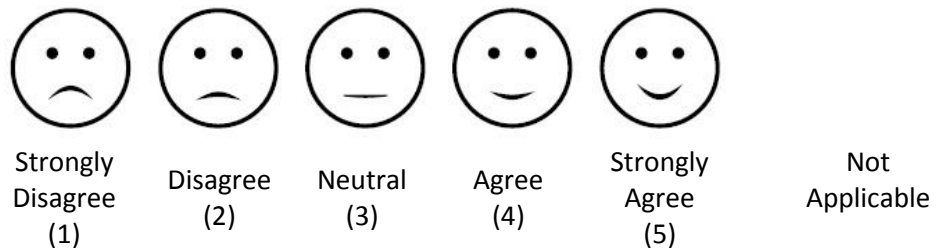
Part IV. Please tell us how often each of the following happens in your family.

		Never	Very Rarely	Rarely	About Half the Time	Frequently	Very Frequently	Always
15. I praise my child when he/she behaves well.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
16. When I discipline my child, I lose control.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
17. I am happy being with my child.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
18. My child and I are very close to each other.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
19. I am able to soothe my child when he/she is upset.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7
20. I spend time with my child doing what he/she likes to do.	NOW	1	2	3	4	5	6	7
	BEFORE	1	2	3	4	5	6	7

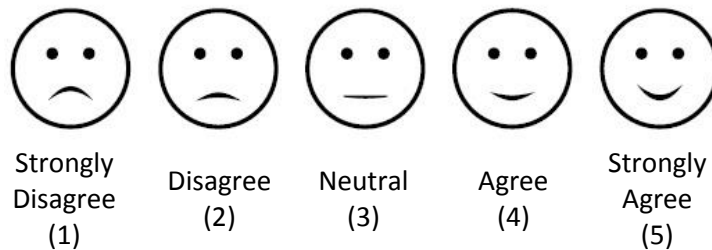
1. I felt respected and valued as a participant. Circle the option that best describes your opinion.



2. I have learned new techniques that improve my interactions with my child or children. Circle the option that best describes your opinion, or note if not applicable.



3. I feel my family relationships are better than before. Circle the option that best describes your opinion.



4. What could we have done differently to make things better?

5. What were the benefits to you and your family?

